

ROBERT SMITH

Junior Trader

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Professional seeking a part-time position as administrative/ executive assistant in Fairfield County. Solid academic background, strong communication and organization skills, multifaceted professional career, and extensive international experience. Excellent presentation and engaging personality.

EXPERIENCE

Junior Trader

ABC Corporation - 2015 - 2016

- Coordinated the moving and complete set up of the company to a corporate office.
- Multitask assistant to the Managing Director.
- Inventory control.
- Cost analysis.
- Brand development, packaging design, and market insertion.
- Sales to retailers.
- Public bidding on governmental programs.

Junior Trader

Delta Corporation - 2014 - 2015

- Backed up all senior trader sectors when applicable Prepared credit reviews for upcoming new issuance Responsible for \$750mm PNL and position Liaison .
- Acquired tactics and methods of dealing foreign currency at large money center bank Developed basic electronic trading skills.
- Secure certification for handling of organic feed materials, allowing the firm to begin trading in organic products Coordinate with environmental .
- Proprietary trading firm dealing exclusively in Equity futures and derivatives.
- Responsible for creation and validation of trading strategies on the futures and options market for a senior derivatives trader Conceptualized hedged .
- Became a revenue generator sooner than any previous new hire Developed lasting customer focused relationships contributing directly to the bottom .
- Developed trading strategy by analyzing trends in currency market; resulted in stable portfolio growth allowing the firm to achieve additional 50% of .

EDUCATION

- M.S. in Agricultural Economics - 1998(Cornell University - Ithaca, NY)

SKILLS

Portfolio Management, Risk Management, Excel, Financial Analysis, Powerpoint, Sales, Word.