

ROBERT SMITH

Asst. Kennel Staff

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Seeking a job in sales that provides the opportunity to work in a team setting, utilizes analytical, organizational, and communication skills to facilitate success, while allowing for professional growth and experience.

EXPERIENCE

Asst. Kennel Staff

ABC Corporation - JUNE 2008 - AUGUST 2012

- Unloaded trucks and loaded trucks at Dell, working with lists of items and finding the right items to complete a pallet.
- Traveled to the shipping and receiving area.
- Responsible for care taking of multiple animals including dogs, cats, ferrets, and other small animals.
- Worked with other staff to clean and walk all animals in an organized and efficient manner.
- Gave Medications to dogs orally and topically.
- Monitored special needs animals such as diabetics and older dogs ensuring comfort.
- Took inventory and stocking shelves.

Kennel Staff

Delta Corporation - 2006 - 2008

- Helped to take care of pets, which include feeding walking and bathing Provided assistants to the Vets when treating animals.
- Walked and cared for the animals Cleaned the clinic Give animals medication as prescribed Assisted the vets and techs as needed.
- Cleaned up after animals during their stay Took out trash Janitorial Duties Helped and or distributed medicine to the patients Preformed open and .
- Part Time Kennel Staff consisted of caring for the animals, keeping the hospital clean, and assisting the vet technicians.
- Responsible for cleaning, feeding, exercising and administering medicine to all boarded animals Assist vet techs and doctors, when needed.
- Learned how to dock dogs tails back then and also how to deliver pups and administrator medication and give injections when needed I was heaf kennel .
- Cleaning kennels o Supervising dog play o Feeding dogs o Giving medications to dogs as requested by owner (March 2015 -June 2015).

EDUCATION

- BS in Biology - (JAMES MADISON UNIVERSITY - Harrisonburg, VA)

SKILLS

Microsoft Word, Receptionist, Business Management.