

# ROBERT SMITH

## Kennel Staff II

[info@qwikresume.com](mailto:info@qwikresume.com) | <https://Qwikresume.com>

Ideal career is a job where I can help people solve problems. I would enjoy a job that is able to progress in by my own accomplishments.

**AUGUST 2008 - APRIL 2012**

### **KENNEL STAFF II - ABC CORPORATION**

- Assisted doctors with appointments and emergencies.
- Worked with other staff to clean and walk all animals in an organized and efficient manner.
- Explained treatment plans and medications to clients.
- Cleaned, organized, and disinfected animal quarters such as pens, stables, cages, and yards, and animal equipment such as saddles and bridles.
- Collected and recorded animal information such as weight, size, physical condition, treatments received, medications given, and food intake.
- Took care of animals by cleaning up after them feeding also medicating Exercise animals to maintain their physical and mental health.
- Ordered, unloaded, and stored feed and supplies.

**2007 - 2008**

### **KENNEL STAFF - DELTA CORPORATION**

- Gave Medications to dogs orally and topically.
- Monitored special needs animals such as diabetics and older dogs ensuring comfort.
- Took inventory and stocking shelves.
- Veterinary Technician Keeping and maintaining accurate client charts.
- Responsible for animal care duties such as dosing medications, drawing blood, running blood tests with specific machines, evaluating fecal and urine specimens, taking x-rays, and assisting Doctors with examinations.
- Making phone calls to clients regarding test results and recording results in chart to ensure completion and accuracy of each client chart.
- organize, and disinfect animal quarters such as pens, stables, cages, and yards, and animal equipment such as saddles and bridles.

## **EDUCATION**

diploma in Biology/Forensics - (PAINT BRANCH HIGH SCHOOL - Burtonsville, MD)

## **SKILLS**

Microsoft Office, Powerpoint, Phones, Money Handling, Stocking.