



JAMES CLARK

Kids Club Attendant

✉ support@qwikresume.com

☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com

💡 SKILLS

Child Engagement



Activity Planning



First Aid Certification



Child Supervision



Conflict Resolution



🎯 INTERESTS

📖 DIY Projects 📖 Crafting

📖 Meditation 📖 History

👊 STRENGTHS

📖 Humility 📖 Innovation

📖 Insightfulness 📖 Integrity

🗣️ LANGUAGES



English



German



Mandarin

🌟 ACHIEVEMENTS

🌟 Implemented a new activity schedule that increased children's participation by 30%.

🌟 Received positive feedback from 95% of parents on children's enjoyment and safety.

👤 PROFESSIONAL SUMMARY

Dedicated Kids Club Attendant with 10 years of experience in creating safe, engaging environments for children. Skilled in supervision, activity planning, and fostering positive relationships with kids and parents.

💻 WORK EXPERIENCE

Kids Club Attendant/Representative

📅 Dec / 2018-Ongoing

Quantum Solutions LLC

📍 Phoenix, AZ

1. Adhered to all Kids Club policies and procedures to ensure a safe environment.
2. Supervised children, ensuring their safety and engagement during activities.
3. Maintained proper adult-to-child ratios to comply with safety regulations.
4. Created a fun and interactive atmosphere through games and educational activities.
5. Addressed discipline issues and attended to personal needs, including diaper changes.
6. Engaged children with age-appropriate activities to enhance their experience.
7. Administered first aid as needed, following company protocols for safety.

Kids Club Attendant

📅 Dec / 2014-Dec / 2018

Crescent Moon Design

📍 Portland, OR

1. Managed attendance and time sheets for accurate record-keeping.
2. Assisted with potty training and personal hygiene for younger children.
3. Supervised groups of 5-15 children, ages 3 months to 12 years.
4. Provided bottle feeding and care for infants as required.
5. Maintained cleanliness and sanitation of the Kids Club area hourly.

🎓 EDUCATION

Associate of Arts in Child Development

📅 Dec / 2011-Dec / 2014

Springfield Community College

📍 Chicago, IL

Studied child development theories and practical applications in early childhood education.