ROBERT SMITH

Kindergarten Aide

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SUMMARY

Dependable, adaptable, and hardworking individual, seeking opportunities to further skills in leadership, strategic planning, and communication. Looking to transition into a position that encourages self-motivation, working in teams, and innovative problem-solving solutions.

CORE COMPETENCIES

Record-keeping, Playground Monitoring, Computer skills.

PROFESSIONAL EXPERIENCE

Kindergarten Aide

ABC Corporation - January 2004 – June 2005

Key Deliverables:

- Assisted the teacher in her plans for the days lessons.
- Worked with groups doing reading, writing, whatever she needed.
- Executed small group phonics interventions with students who did not quite qualify for RTI (Response to Intervention) Supported Kindergarten teachers.
- Assisted the kindergarten teacher with all classroom management.
- Reinforced positive behavior. Assisted in instructing large groups.
- Tutored individual and small groups of children.
- Corrected home and seat work. Checked standardized and informal tests.

Kindergarten Aide

Delta Corporation - 2008 – 2009

Key Deliverables:

- Take kids to recess, read, crafts, games, take care of children until the parents pick them up.
- Worked with the kids in the morning with math.
- Read to keep records on all the kids read to the kids nap time work with a newborn took kids on trips.
- Would substitute teach as necessary, help prepare and instruct lessons
- Lead small groups, and oversee the students interactions.
- Taught during the after school care program.
- Helped with testing students for improvements and her records.

EDUCATION

- GED

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