

ROBERT SMITH

Kitchen Supervisor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Highly effective at anticipating and accommodating customer needs. Friendly, punctual and enthusiastic team player.

CORE COMPETENCIES

Advanced prepping, Works well with everyone, Hard working, Punctual, Knife skills, Always willing to learn., Always have a positive outlook.

PROFESSIONAL EXPERIENCE

Kitchen Supervisor

ABC Corporation - September 2000 – June 2007

Key Deliverables:

- Prepared food items consistently and in compliance with recipes, portioning, cooking, and waste control guidelines.
- Managed kitchen staff by recruiting, selecting, hiring, orienting, training, assigning, scheduling, supervising, evaluating and enforcing discipline when necessary.
- Maintained a skilled kitchen staff by properly coaching, counseling, and disciplining employees.
- Ensured all staff understood expectations and parameters of kitchen goals and daily kitchen work.
- Maintained smooth and timely operations in preparation and delivery of meals and kitchen sanitation.
- Properly labeled and stored all raw food ingredients, including produce, meat, fish, poultry, dairy, and dry goods in the appropriate storage room, walk-in refrigerator, freezer or cooler.
- Changed and sanitized all cutting boards, benches, and surfaces when beginning a new task to avoid cross-contamination.

Kitchen Supervisor

ABC Corporation - 1998 – 2000

Key Deliverables:

- McHenry County Jail Successfully operate jail kitchen, trained, managed and directed 20 inmates to effectively prep, cook and serve food for the 350-500 inmate population.
- Comply with menu criteria; including ensuring special dietary requirements.
- Keep accurate records, temperature & service logs and special diet list current.
- Comply with all County and Immigration (ICE) cleanliness standard, as well as County Sheriffs standard.
- Responsible for Officers Dining room, plan menus, and serve the Correctional Officers.
- Promote and maintain positive customer relationship with Correctional Officers and other clients, including Sheriffs police, Judges, and various court employees.
- Currently hold Illinois Kitchen & Food Handler Certification.

ROBERT SMITH

Kitchen Supervisor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

EDUCATION

- High School Diploma - (Olney High School - Philadelphia, PA)