

# Laboratory Specialist

## ROBERT SMITH

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### Objective

A very dedicated, dependable, and orientated worker who goes the extra mile to get the job done. Consider to be a team player and meet the challenges with a positive attitude whenever given the opportunity.

### Skills

Executive Management, Program Management, Scientific Research Laboratory Bench.

### Work Experience

#### Laboratory Specialist

**ABC Corporation** - September 2011 - May 2013

- Controlled raw material approvals prior to use within a glass batch by checking all raw material oxide compositions against a Corning supplier certificate of analysis.
- Measured the particle size distribution of all incoming raw materials monthly on an auto sieve as a quality control measure.
- Controlled cullet composition records and tracked inventory on all production lines/safety stock.
- Handled all purchase orders/maintenance work order requests for the glass technology lab.
- Ran production samples on XRF to determine the weight percent of oxides present in the glass.
- Altered glass recipes daily and released those recipes to the mixing department based on XRF readings and general SPC rules for control charts.
- Installed programs on the XRF for each glass composition.

#### Laboratory Specialist

**Delta Corporation** - 2007 - 2011

- Oncology research lab management including procurement and purchasing of consumables and hardware for the start-up of a new laboratory, with emphasis.
- Supervision of subordinate staff and students, DNA/RNA isolation of human blood/tumor tissue samples, nucleic acid quality control, laser-capture .
- Includes providing essential technical support services, laboratory management skills, and administrative functions to the Chemistry Department.
- Managed and maintained the Chemical Hygiene Plan Organized and supervised hazardous waste disposals Provided safety training/supervision to student .
- Accessioning- Preparing both oral fluids and urine specimens to be tested.
- Data Management- Entered data needed to correctly label and process samples.
- Client Services- Answered the phone, helped resolve issues within the company as well as outside of the company.

### Education

M.S. in Physical Science - (Marshall University - Huntington, WV)