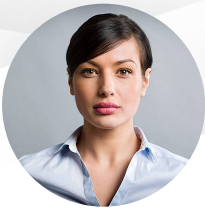


OLIVIA SMITH

Landscape Foreman

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles

🌐 www.qwikresume.com



PROFESSIONAL SUMMARY

Dedicated Landscape Foreman with over 7 years of hands-on experience in overseeing landscape projects and managing diverse teams. Skilled in executing intricate designs while ensuring compliance with safety standards and client expectations. Passionate about creating sustainable outdoor spaces that enhance client satisfaction and property value.

WORK EXPERIENCE

Landscape Foreman

📅 Jan / 2021-Ongoing

Seaside Innovations

📍 Santa Monica, CA

- 1. Oversaw the construction of a new landscape design for a local restaurant, enhancing its outdoor aesthetics and functionality.
- 2. Managed all aspects of landscape operations for both residential and commercial properties, supervising teams of 10 to 20 personnel daily.
- 3. Developed customized landscape architectural plans tailored to client preferences, showcasing various plant species and design elements.
- 4. Handled material procurement and scheduling for landscape activities, ensuring timely project execution.
- 5. Maintained comprehensive safety training reports, progress updates, cost assessments, and personnel timekeeping.
- 6. Resolved client issues promptly, delivering exceptional service and fostering long-term relationships.
- 7. Guided clients in creating visually appealing landscapes that meet their specific needs and preferences.

Landscape Foreman

📅 Jan / 2018-Jan / 2021

Silver Lake Enterprises

📍 Seattle, WA

- 1. Installed retaining walls, patios, and lawns, ensuring high-quality craftsmanship and adherence to design specifications.
- 2. Coordinated material orders for upcoming projects, optimizing resource allocation and efficiency.
- 3. Utilized appropriate tools and equipment to complete tasks effectively and safely.
- 4. Operated various machinery with different attachments, enhancing project versatility and output.
- 5. Conducted regular equipment checks to ensure optimal working conditions and safety compliance.

EDUCATION

Associate of Science in Horticulture

📅 Jan / 2015-Jan / 2018

Greenwood Community College

📍 Toronto, ON

Studied horticultural principles, landscape design, and plant care techniques.

SKILLS

Heavy Equipment Operation



Material Procurement



Client Relationship
Management



Landscape Design



ACHIEVEMENTS

- ★ Successfully led a team to complete over 50 residential and commercial landscaping projects on time and within budget.
- ★ Implemented a new inventory tracking system that reduced material waste by 20%, resulting in significant cost savings.