

# Robert Smith

## *Laundromat Attendant*

### PERSONAL STATEMENT

As a Laundry Attendant, responsible for supporting laundry operations to deliver an excellent Guest and Member experience. To manage and respond to ensure support provided to the laundry functions when required.

### WORK EXPERIENCE

#### ***Laundromat Attendant***

**ABC Corporation - April 2012 - October 2014**

##### *Responsibilities:*

- Maintained cleanliness of the environment.
- Ensured machines were properly used by patrons.
- Maintained proper documentation on machine malfunctions.
- Followed all safety regulations and met all expectations.
- Loaded articles into washers or dry-cleaning machines, or direct other workers to perform loading.
- Operated extractors and driers, or directed their operation.
- Removed items from washers or dry-cleaning machines, or direct other workers to do so.

#### ***Laundromat Attendant***

**Delta Corporation - 2016 - 2018**

##### *Responsibilities:*

- Maintained a clean Laundromat.
- Wiped down counters and kept restroom maintained.
- Put in orders for damaged and nonworking equipment.
- Secured and closed laundromat.
- Thanked guests and invited them to return.
- Handled customer complaints with good listening skills.
- Processed drop-off (Wash-Dry-Fold) laundry orders in a timely, consistent, and efficient manner.

### Education

Associates In Laundromat Attendant

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Multitasking, Guest Satisfaction, Operating Laundry Equipment.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)