

# ROBERT SMITH

## Laundry Attendant

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To contribute to the success of an established organization by using champion team player skills, customer service skills, billing, insurance verification skills and patient service skills. While displaying desire to succeed and grow professionally. As well, as displaying excellent communication skills, strong work ethic and having the ability to take ownership in executing duties with high standards.

## EXPERIENCE

### Laundry Attendant

#### ABC Corporation - APRIL 1998 - DECEMBER 2003

- Folded towels either by hand or towel folder, irons table linens, irons and folds sheets, hand folds pillow cases, blankets, bed pads, draw sheets, herbal wraps etc.
- Sorted and separated damaged or stained linen, i.e., to be repaired or used as rags.
- Observed safety rules and maintains a safe environment.
- Cleaned lint traps from dryers daily; checks and cleans drains as necessary.
- Contributed to a team effort and accomplishes related results as required.
- Responsible for laundering personal and facility laundry for assisted living community.
- Operated industrial laundry machines.

### Laundry Attendant

#### Delta Corporation - 1993 - 1998

- Cleaned and ironed linens and uniforms Maintained and stocked chemicals in laundry closet Arranged and maintained a sanitary hallway and area outside .
- before wash to classify the linen, towels, tablecloth, napkins, rags and others, when all ready to fill the machine for wash, monitor washing, after .
- To revise the chemicals and change it when empty.
- Cleaning filters and drain traps Laundry Manager Isabel Roque Reason to leave Change for better position.
- Laundry for a Hotel.
- Folding Washing Drying Accomplishments Making sure all lien was clean to hotel standards.
- Skills Used Speed.

## **EDUCATION**

- Diploma - 2013(Wilson Community College - Wilson, NC)

## **SKILLS**

Customer service, Leadership.