



ALEXANDER SCOTT

Lead Analyst

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Los Angeles

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PROFESSIONAL SUMMARY

Results-oriented Lead Analyst with 7 years of experience specializing in data-driven solutions and strategic analysis. Proven expertise in transforming complex datasets into actionable insights that drive business success. Adept at collaborating with cross-functional teams to implement innovative processes that enhance operational efficiency and support organizational goals.

WORK EXPERIENCE

Lead Analyst

Feb / 2020-Ongoing

WidgetWorks Inc.

Denver, CO

1. Documented and communicated business needs to technical teams, ensuring alignment and clarity in project execution.
2. Developed and executed comprehensive testing plans to validate system functionality and business processes.
3. Facilitated client meetings to identify issues and propose effective solutions, enhancing stakeholder satisfaction.
4. Provided ongoing support for production systems, prioritizing escalated issues based on customer impact.
5. Acted as a liaison between technical personnel and management, driving collaborative problem-solving.
6. Executed SQL queries to analyze data and monitor system performance, ensuring data integrity.
7. Managed the documentation of business requirements and process flows, enhancing project transparency.

Senior Cash Management Analyst

Feb / 2018-Feb / 2020

Cactus Creek Solutions

Phoenix, AZ

1. Established daily cash positions for corporate accounts, supporting informed financing decisions.
2. Recorded and analyzed cash disbursement activities, ensuring accurate bank balance computations.
3. Consolidated forecasting data into actionable monthly reports for senior management.
4. Collaborated with stakeholders to define system requirements for new project implementations.
5. Coordinated testing and validation efforts between vendors and end users to ensure system reliability.
6. Developed comprehensive test cases and maintained an issues log to track resolution progress.

EDUCATION

Bachelor of Science in Information Technology

Feb / 2016 - Feb / 2018

University of Technology

Toronto, ON

Focused on data analysis and system design, gaining hands-on experience in various IT projects.

SKILLS

Data Visualization Tools: Tableau, Power Bi

Business Process Mapping

User Acceptance Testing

Change Management

Customer Insights

INTERESTS

Podcasts

Language Learning

Dancing

Cycling

STRENGTHS

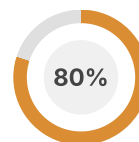
Intuition

Leadership

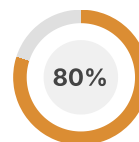
Listening

Mentorship

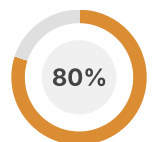
LANGUAGES



English



Mandarin



Spanish

ACHIEVEMENTS

Led a project that improved data processing time by 30% through optimized workflows.

Developed a comprehensive reporting system that increased operational visibility and reduced reporting errors by 25%.