



HENRY WALKER

Lead Buyer

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📍 Los Angeles

🌐 www.qwikresume.com

PROFESSIONAL SUMMARY

Strategically-focused Lead Buyer with a decade of experience in procurement and supplier management. Expertise in negotiating cost-effective contracts and optimizing inventory processes to enhance supply chain efficiency. Proven success in building collaborative supplier relationships and implementing innovative sourcing strategies that drive organizational success.

WORK EXPERIENCE

Lead Buyer

WidgetWorks Inc.

📅 Mar / 2019-Ongoing

📍 Denver, CO

1. Served as the primary backup to the department head, ensuring seamless operations.
2. Monitored and maintained cost-effective inventory levels to support production and fulfillment.
3. Analyzed sales data for large retail clients, providing actionable insights for purchasing strategies.
4. Conduct cost analysis to identify savings opportunities in procurement.
5. Facilitated communication with domestic and international suppliers to expedite shipments.
6. Developed and maintained comprehensive product profiles to enhance procurement decisions.
7. Resolved supplier-related issues impacting customer satisfaction and operational efficiency.

Lead Buyer

Cactus Creek Solutions

📅 Mar / 2015-Mar / 2019

📍 Phoenix, AZ

1. Created and established the Lead Buyer position, optimizing buying formats across the organization.
2. Procured over \$82.5 million in equipment and services through meticulous management of 3,400 purchase orders.
3. Generated over \$1.2 million in cost savings through strategic procurement initiatives.
4. Managed a multi-million dollar budget, ensuring compliance with financial goals and zero discrepancies.
5. Negotiated contracts with external manufacturing vendors to secure favorable terms.
6. Coordinated with cross-functional teams to evaluate project requirements and implement cost-effective solutions.

EDUCATION

Bachelor of Science in Business Administration

University of Michigan

📅 Mar / 2012 - Mar / 2015

📍 Denver, CO

Focused on supply chain management and procurement strategies.

SKILLS

Problem Solving



Financial Acumen



Purchase Order Processing



Time Management



Technical Proficiency



Compliance Knowledge



INTERESTS

🤿 Scuba Diving

🎮 E-sports

📖 Reading Fiction

🧩 Puzzle Solving

STRENGTHS

👛 Stewardship

👥 Teamwork

🔗 Tenacity

👁 Vision

LANGUAGES



English



Japanese



Swahili

ACHIEVEMENTS

🌟 Achieved 15% reduction in procurement costs through strategic vendor negotiations.

🌟 Streamlined inventory management processes, enhancing order fulfillment rates by 20%.