

ROBERT SMITH

Lead Caregiver/Senior Caregiver

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Lead Caregiver/Senior Caregiver committed to approaching administrative tasks with tenacity and attention to detail. Beyond basic administrative tasks and takes on multiple projects at once. Excellent work ethic and strength in boosting company morale.

CORE COMPETENCIES

Microsoft office, Stars certification, HCA certification.

PROFESSIONAL EXPERIENCE

Lead Caregiver/Senior Caregiver

ABC Corporation - October 2006 – July 2010

Key Deliverables:

- Maintain records of patient care, condition, progress, or problems to report and discuss observations with supervisor or case manager.
- Check patients pulse, temperature, and respiration.
- Provide patients with help moving in and out of beds, baths, wheelchairs, or automobiles and with dressing and grooming.
- Care for patients by changing bed linens, washing and ironing laundry, cleaning, or assisting with their personal care.
- Entertain, converse with, or read aloud to patients to keep them mentally healthy and alert.
- Administer prescribed oral medications, under the written direction of the physician or as directed by home care nurse or aide, and ensure patients take their medicine.
- Plan, purchase, prepare, or serve meals to patients or other family members, according to prescribed diets.

Lead Caregiver

Atria Park Of Pacific Palisades - 2001 – 2006

Key Deliverables:

- Facilitating client/caregiver introductions as assigned
- Provide in-home training for CAREGivers as needed
- Regularly communicate with supervisors and staff
- Support administrative tasks as needed including assisting with scheduling and other clerical duties as needed in the franchise office.
- Perform all personal care duties and any nurse delegated tasks within the care plan
- This is Dummy Description data, Replace with job description relevant to your current role.
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EDUCATION

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- GED - 2000 (Gateway Community - Covington, KY)