

# LIAM ANDERSON

## Learning And Development Specialist

support@qwikresume.com (123) 456 7899 Los Angeles  
www.qwikresume.com



### PROFESSIONAL SUMMARY

Dynamic Learning and Development Specialist with 7 years of experience in designing and implementing effective training programs. Proven ability to enhance employee performance and drive organizational success through innovative learning solutions.

### WORK EXPERIENCE

**Learning and Development Specialist** Dec / 2019-Ongoing  
**Seaside Innovations** Santa Monica, CA

1. Designed and delivered comprehensive training programs for diverse teams, enhancing skills and knowledge.
2. Conducted training needs assessments to identify gaps and develop targeted learning solutions.
3. Collaborated with IT to update and enhance online training materials for improved accessibility.
4. Provided ongoing support and coaching to employees and managers to foster a culture of continuous learning.
5. Developed engaging training materials, including manuals and e-learning modules, to facilitate effective learning.
6. Monitored and evaluated training effectiveness, making adjustments based on feedback and performance metrics.
7. Led cross-functional teams in the development of innovative training initiatives that align with organizational goals.

**Learning and Development Specialist** Dec / 2017-Dec / 2019  
**Lakeside Apparel Co** Chicago, IL

1. Created and managed online training projects that improved user engagement and learning outcomes.
2. Developed instructional materials for various training programs, ensuring alignment with industry standards.
3. Participated in regular reviews of training content to ensure compliance with regulatory requirements.
4. Utilized feedback to refine training programs, enhancing their relevance and effectiveness.
5. Collaborated with subject matter experts to create high-quality training courses under tight deadlines.

### EDUCATION

**Master of Education in Adult Learning** Dec / 2015-Dec / 2017  
**University of Illinois** Seattle, WA

Focused on adult learning theories and instructional design methodologies.

### SKILLS

Training Needs Analysis  
Instructional Design  
Performance Management  
E-Learning Development  
Curriculum Development

### INTERESTS

Woodworking Star Gazing  
Theatre Architecture

### STRENGTHS

Tenacity Thoroughness  
Vision Willingness

### LANGUAGES

English Indonesian Portuguese

### ACHIEVEMENTS

- Developed a training program that increased employee retention by 30%.
- Implemented a new e-learning platform that improved training completion rates by 40%.