

ROBERT SMITH

Learning Leader

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SUMMARY

Seeks to obtain a position where skills and experience may be utilized for mutual growth.

CORE COMPETENCIES

Mass Spectrometry, Gel Electrophoresis, French Language, MS Word, MS PowerPoint, MS Excel, Typing, Piano.

PROFESSIONAL EXPERIENCE

Learning Leader

ABC Corporation - November 2006 – March 2008

Key Deliverables:

- Work for the city of Montclair at a nearby school for their after-school program.
- In charge of 27 children per day inside a designated classroom.
- Tutor, teach, and exhibit leadership roles through this program.
- Perform the tasks of providing safe, high-quality childcare and contribute to a safe and nurturing environment.
- Assisted students, one in one situation in reading, math, and science.
- Served student lunches, maintained cleanliness in the cafeteria.
- Assisted in automation of library organization using Follett software.

Learning Leader

Delta Corporation - 2005 – 2006

Key Deliverables:

- Academic support/mentoring to LD student; certification for exceptional application of play therapy.
- Under direction, the Learning Leader assists in the preparation of instructional materials; tutors children; listens to children read; leads .
- Perform the tasks of providing safe, high-quality childcare and contribute to a safe and nurturing environment.
- Assisted students, one in one situation in reading, math, and science.
- Served student lunches, maintained cleanliness in the cafeteria.
- Assisted in automation of library organization using Follett software.
- Catalog and Shelve books; check out and check.

EDUCATION

B.S. in Sociology - (Missouri State University - Springfield, MO)

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