

Robert Smith

Learning Leader

PERSONAL STATEMENT

Providing great customer service with a growing company. Assertive, self-motivated, goal-oriented, organized, and efficient. A team player, bringing enthusiasm and energy into group efforts.

WORK EXPERIENCE

Learning Leader

ABC Corporation - November 2006 - March 2008

Responsibilities:

- Helped tutor children.
- Assisted students, one in one situation in reading, math, and science.
- Served student lunches, maintained cleanliness in the cafeteria.
- Assisted in automation of library organization using Follett software.
- Monitoring children during lessons, bathroom breaks, recess, nap time, and field trips, hosting parent meetings, and locking up the premises.
- Communicating and taking care of infants/toddlers and teaching pre-k 4.
- Developed daily lesson plans Educator for the fundamentals of haircutting and beauty.

Learning Leader

Delta Corporation - 2005 - 2006

Responsibilities:

- Helped tutor children.
- Assisted students, one in one situation in reading, math, and science.
- Served student lunches, maintained cleanliness in the cafeteria.
- Assisted in automation of library organization using Follett software.
- Monitoring children during lessons, bathroom breaks, recess, nap time, and field trips, hosting parent meetings, and locking up the premises.
- Communicating and taking care of infants/toddlers and teaching pre-k 4.
- Developed daily lesson plans Educator for the fundamentals of haircutting and beauty.

Education

Diploma - 2007(The California Academy - Sacramento, CA)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Training, performance management consulting, strategic planning, coaching, leadership development, public presentations, creative learning design, and development.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)