# ROBERT SMITH

## Lease Operator II

**E-mail:** info@qwikresumc.com **Phone:** (0123)-456-789

## SUMMARY

Seek a position that will allow me the experience and opportunity to improve my current skill level. I want to be able to find a position that will motivate my internal professional drive and allow me to prove my strong work ethic, self starter attitude, and genuine desire to be a part of a team. To be an integral part of a company so I can be a true asset as well as a critical player in helping to achieve the overall goals and objectives of the entire organization.

## SKILLS

Forklift Certification, Microsoft Word, Excel, and Powerpoint.

## WORK EXPERIENCE

### Lease Operator II

ABC Corporation - March 2007 – September 2011

- Responsible for keeping logs of wells on company software and hand written log journal.
- Looked over lease sites, made sure they were sanitary and maintained.
- Made scheduled checks on all well sites in line with schedule.
- Examined production-related problems and worked with asset manager, foreman and technicians.
- Used company software programming for monitoring and maintaining well production.
- Prepared reports of the amount and quality of oil pumped in storage.
- Operated and maintained oil and gas equipment for optimal production.

### Lease Operator

ABC Corporation - 2002 – 2007

- Run my daily route checking fluid levels.
- Daily maintenance on pumping units.
- Used a spreadsheet to record my data.
- Kept pumping units in optimum condition.
- Skills Used Computer skills.
- Basic oilfield knowledge.
- Oilfield maintenance..

## SCHOLASTICS

- Master of Divinity in Divinity - (Southern Baptist Theological Seminary - Louisville, KY)

© This Free Resume Template is the copyright of Qwikresume.com. Usage Guidelines