Robert Smith

Legal Advocate

PERSONAL STATEMENT

As a Legal Advocate, responsible for leading an advocacy team, representing your clients in negotiations with business partners, and working with other legal professionals to help resolve complex legal issues.

WORK EXPERIENCE

Legal Advocate

YWCA - February 2012 – 2022

Responsibilities:

- Attended court hearings with victims of domestic violence.
- Assisted them in getting protection orders and legal assistance.
- Given proper referrals for services needed.
- Attended trainings and community events and hold support groups.
- Helped victims over come their situations and move on to living a new life that they never thought existed.
- Able to be professional in the social work and law setting.
- Worked as a team with co workers as we had leadership and team meetings monthly.

Legal Advocate

Delta Corporation - 2009 – 2012

Responsibilities:

- Completed Shelter intake forms for victims of domestic violence and/or sexual assault Interviewed clients for Protective Order eligibility and issued.
- Provided legal advice on issues such as loss of benefits, domestic violence, debt management Performed client intake duties Attended weekly .
- Prepared and filed restraining orders; provided court accompaniment to client caseload.
- Provided counseling to caseload as well as walk-ins and crisis line.
- Sheltered victims of domestic violence and helped with their case management.
- Co-facilitated women support groups as well as anger management sessions.
- Assisted clients in filing protective orders, police reports, and violent crime compensation claims, acted as a liaison and educator to criminal .

Education

Associates in Mental Health

CONTACT DETAILS

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Alabama
(123)-456-7899
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SKILLS

Computers, Criminal Courts, Courtroom Policies And Procedures, Legal Research, Advocacy, Social Work.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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