

ROBERT SMITH

Lead Licensed Optician

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Seeking a diversified position as a Licensed Dispensing Optician or an Ophthalmic Technician to utilize professional skills and experience.

EXPERIENCE

Lead Licensed Optician

ABC Corporation - APRIL 2000 - SEPTEMBER 2003

- Verify that finished lenses are ground to specifications.
- Measure clients bridge and eye size, temple length, vertex distance, pupillary distance, and optical centers of eyes, using measuring devices.
- Prepare work orders and instructions for grinding lenses and fabricating eyeglasses.
- Heat, shape, or bend plastic or metal frames to adjust eyeglasses to fit clients, using pliers and hands.
- Evaluate prescriptions in conjunction with clients vocational and avocational visual requirements.
- Assist clients in selecting frames according to style and color, and ensure that frames are coordinated with facial and eye measurements and optical prescriptions.
- Maintain records of customer prescriptions, work orders, and payments.

Licensed Optician

ABC Corporation - JUNE 1998 - APRIL 2000

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- Maintain records of customer prescriptions, work orders, and payments.

EDUCATION

- license - (Firelands High School - Twinsburg, OH)

SKILLS

Microsoft Xcel, Microsoft Word, OfficeMate Management Software, Customer Service.