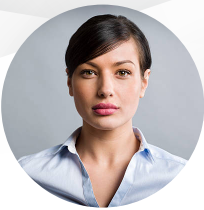


OLIVIA SMITH

Liquor Store Clerk

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles

🌐 www.qwikresume.com



PROFESSIONAL SUMMARY

Dedicated Liquor Store Clerk with 5 years of experience in providing exceptional customer service, managing inventory, and ensuring compliance with alcohol regulations. Proven ability to enhance customer satisfaction and drive sales.

WORK EXPERIENCE

Asst. Liquor Store Clerk

Pineapple Enterprises

📅 Dec / 2020-Ongoing

📍 Santa Monica, CA

1. Delivered exceptional customer service, assisting patrons with product selection and inquiries.
2. Conducted ID checks to ensure compliance with legal age requirements for alcohol purchases.
3. Managed inventory levels, restocking shelves and coolers with new merchandise efficiently.
4. Performed regular inventory audits, maintaining accurate stock records and minimizing discrepancies.
5. Processed transactions accurately using point of sale systems, ensuring cash handling integrity.
6. Educated customers on various liquor brands, enhancing their purchasing experience.
7. Collaborated with team members to maintain a clean and organized store environment.

Liquor Store Clerk

Summit Peak Industries

📅 Dec / 2019-Dec / 2020

📍 Denver, CO

1. Assisted customers with their purchases, providing product recommendations and answering questions.
2. Maintained accurate cash drawer counts before and after shifts, ensuring financial accountability.
3. Received positive feedback from customers and management for outstanding service and efficiency.
4. Utilized organizational skills to keep the store tidy and well-stocked with merchandise.
5. Demonstrated strong memory skills to recall product locations and ongoing promotions.
6. Operated cash registers and performed basic accounting tasks with precision.
7. Trained new staff on customer service protocols and store procedures.

EDUCATION

Associate of Arts in Business

City College

📅 Dec / 2018-Dec / 2019

📍 Denver, CO

Focused on business management principles, customer service strategies, and retail operations.

SKILLS

Point of Sale Systems

Customer Service

Cash Handling



Product Knowledge



ACHIEVEMENTS

- 🌟 Increased sales by 15% through effective product promotions and customer engagement.
- 🌟 Achieved a 98% customer satisfaction rating based on feedback surveys.
- 🌟 Successfully managed inventory, reducing stock discrepancies by 20%.