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Logistics driver

SUMMARY

Logistics Driver is responsible for the delivery of product, process and other logistics to customers. This includes establishing and maintaining a delivery schedule, tracking inventory levels and working with suppliers to ensure that products are delivered in a timely manner.

SKILLS

Maintenance knowledge and Problem-solving skills.

WORK EXPERIENCE

Logistics driver

ABC Corporation - March 2010 - February 2013

- Established a delivery schedule for all product lines.
- Ensured that all products are delivered in a timely manner.
- Identified and resolved problems with inventory levels and ensure that resources are not strained by unplanned delivery requests.
- Developed custom orders for specific products or services, including special color combinations, packaging, etc.
- Followed up on order fulfillment requests from customers (i.e., shipping date, tracking numbers) to ensure that the customer is satisfied with their order.
- Managed the company logistics (pickup/delivery of products from carriers) as well as service (i.e., paying and collecting payments) when needed.
- Coordinated transportation of items across country borders.

Logistics driver

Delta Corporation - 2006 - 2010

- Drove product to the destination with minimal impact on the environment.
- Ensured that all products are loaded into trucks and containers.
- Ensured that products are unloaded from trucks and containers properly packaged and in the correct container or carton.
- Placed product in the correct location on a truck or container at the end of a trip with minimal impact on any other products during shipping.
- Communicated with customers to ensure efficient transportation of product to them.
- Monitored driving times for optimal productivity.
- Worked closely with sales, logistics, engineering and other teams to ensure safe and efficient delivery of product.

EDUCATION

Diploma