Logistics Processor

ROBERT SMITH

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Objective

A highly self-motivated, detail orientated individual with strong leadership, communication, and problem solving skills. Ability to gather and interpret data, use cognitive thinking to find, interpret, and solve problems including the use of PC based software. Excellent time management skills allowing delivery of projects on time, exceeding expectations.

Skills

Microsoft Word, Logistics, Planning.

Work Experience

Logistics Processor

ABC Corporation - September 2015 – October 2016

- Unloaded daily freight shipments.
- Fulfilled customer orders from store inventory in a timely manner following quality standards, with a high fulfilment percent and sense of urgency.
- Followed quality packing and shipping standards for all orders.
- Ensured shipping standards were met or exceeded.
- Utilised inventory management systems to scan, process, and research merchandise shipments in accordance with our inventory control processes.
- Efficiently used mobile and hand held devices.
- Assisted in maintaining clean and organising selling floors and stockrooms.

Logistics Processor

Delta Corporation - 2013 – 2015

- Prepare all items customers have ordered online to be shipped.
- Also receive in all deliveries for the store.
- Also scan out all items for ups and usps.
- Responsible for downloading and fulfilling customer internet orders from inventory meeting tight deadlines and a very high fulfillment rate Resolve .
- Ensure merchandise is accurately ticketed, accounted for, and processed Came up to speed in a very short time and mentored new hires to train them in .
- Receive and unload freight Unpack, process Customer Ready and deliver newly arrived merchandise to selling departments Fulfill customer orders from .
- Set up special events, organize backroom, markdowns, and relocate store fixtures.

Education

Bachelor Of Science

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