

# Logistics Specialist

## ROBERT SMITH

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### Objective

Accomplished, dynamic and results-oriented Logistics Specialist with a proven track record of achievement, strong decision making and problem solving expertise. Areas of strength include maximizing operational excellence by maintaining a service oriented environment focused on problem prediction, detection, resolution for a range of complex needs. Distinctively combines extensive technological and business knowledge with an ability to effectively direct teams and resources in mission-critical environments.

### Skills

Microsoft Office, Program Management, Client Relations, Budget Management, Mentoring, Logistics Management

### Work Experience

#### Logistics Specialist

**ABC Corporation** - 2012 - Present

- Perform logistics management operations that involve planning, coordinating, or evaluating the logistical actions required to support a specified mission, weapons system, or other designated program.
- Responsible for planning, managing and coordinating the total life cycle logistics support for assigned systems or subsystems, integrating separate functions of supply, maintenance, procurement, and quality assurance into logistics activities required to sustain system fielding.
- Plan and coordinate return material authorization (RMA) activities for fielded systems and upgrades.
- Maintain and manage inventories of international traffic arms regulation (ITAR) regulated items, repair parts from acquisition to disposition and provide regular status reports to senior management.
- Recognize potential logistics problem areas and recommend the appropriate remedies to senior management.
- Maintain and perform data input in utilizing material resource planning (MRP), and enterprise resource planning (ERP) output to assist in material management.
- Reviews and submits damage or destruction, property disposal, physical inventory, and property financial reports to internal or external agents.

#### Infantryman (Squad Leader - Sergeant)

**ABC Corporation** - 2003 - 2009

- Counseled numerous individuals within the United States Army regarding progress, weaknesses, strengths, education, short-intermediate-long term goals, and individual role within a unit.
- Led and managed security patrol teams in both combat and civilian operations in diverse surroundings.
- Planned and organized work activities to effectively manage time and resources ensuring that all objectives were met timely.

- Conducted daily training sessions to united states and iraqi security/police forces to enhance skills in perimeter security, threat assessments, weapons, self-defense, equipment, and policies/procedures.
- Identified security discrepancies and developed solutions to immediately counteract perceived threats.
- Operated in a rotational post capacity actively switching into different positions and assuming a variety of roles.
- Maintained accountability, inventory, and maintenance of equipment/weapons valued in excess of \$2,000,000. 00.

## Education

Associate in Arts in English - 2009(Harry S Truman College - Chicago, IL)Accounting - 1987(Amarillo College - Amarillo, TX)