

Logistics Support Specialist

ROBERT SMITH

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Objective

Offering over fifteen years of Logistics Support Specialist experience and knowledge in support and service career fields, with supervisory and management skills in office administration, customer support, business and computer skills.

Skills

Forklift Operator, SAP, Program Development, Leadership Development, Logistics, Lean Manufacturing, C++, Javascript, Windows, Office Applications.

Work Experience

Logistics Support Specialist

LRS, USAFR, Youngstown Air Reserve Station - May 2009 - 2020

- Provides support and recommendations to the senior ART in directing resource management, supply system, and general accounting system to monitor expenditures, correct discrepancies, and revise requirements.
- Develops and makes recommendations for mobility and deployment plans for the squadron/flight to meet worldwide contingencies.
- Managing all Logistics Readiness Squadron operations and mobility readiness.
- Ensures unit programs operate effectively and meet mission requirements.
- Provides effective support to senior ART and Commander in monitoring expenditures, correcting discrepancies, and revising requirements for resource management.
- Provides senior leadership with an accurate and timely report of unit status and operational capability.
- Directs, evaluates, and coordinates unit training, reaction time, and mission capability.

Logistics Support Specialist

Delta Corporation - 2006 - 2009

- Logistics Support I was tasked with Interfacing with couriers to ensure timely delivery of overnight deliveries.
- The team leader that interfaced between the government and seven contract workers Provided logistics and contract administration support to fourteen.
- Maintained the disposal logs and files to ensure that all material was current and had been disposed of in the approved manner Assisted in logistics.
- Prepared training materials for station personnel on different property systems that could be used for government purchases.
- Assisted station personnel in the startup use of these systems.
- Hall 50 Door-line, Main-line Bands 23,26, & 30 Ordering KANBAN Run Browsers Walk the lines to verify part shortages Count and adjust parts (cycle).
- Communicate with the responsible parties b.

Education

CBRN Basic Officer Leadership Course - (Army Officer Candidate School - Fort Benning, GA)