

# Robert Smith

## Loss Prevention Representative

### PERSONAL STATEMENT

Loss Prevention professional who is seeking a leadership role within an organization. Experience in multi-district LP operations. Very strong in team building and development and implementation of shrink reduction and operational control programs.

### WORK EXPERIENCE

#### **Loss Prevention Representative**

**ABC Corporation - December 1999 - June 2001**

##### *Responsibilities:*

- Worked in the collection department of a Mortgage Company.
- Starting with the under 30-day delinquent accounts, and ended at 3060-day collections.
- Collected debts.
- Took each willing customer as a challenge, and did whatever one could legally do to help them get out of debt, including calling their other creditors, reviewing their financial information, and educating them about their options.
- Created workout plans to best fit individual financial circumstances.
- Answered courteously inbound/outbound calls and assisted customers and dealers with their auto finance needs.
- Faxed and filed documents and contracts to various parties.

#### **Loss Prevention Representative**

**Delta Corporation - 1994 - 1999**

##### *Responsibilities:*

- Headed inventory team Worked with store side to ensure policy and procedures are being followed Detected and detained persons responsible for .
- Observed departing personnel to guard against the theft of company property.
- Inspected premises to determine security needs.
- Monitored closed circuit surveillance, and ultrasonic motion detectors.
- Conducted surveillance of suspects and premises to apprehend culprits.
- Operate still and moveable cameras, prevent company loss, deter and apprehend thieves, internal theft, write reports, communicate via e-mail.
- Monitoring security cameras and perimeter Inventory Assisting in the mailroom department Made sure employees worked in a safe environment Enforcing .

### Education

B.S. in Management and Marketing - (FLORIDA STATE UNIVERSITY)

### **CONTACT DETAILS**

1737 Marshville Road,  
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(123)-456-7899  
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[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

MS Office,  
Communication Skills.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)