

## Objective

Mature, responsible adult with excellent computing, written and verbal communication skills as well as basic trade skills & experience. includes computing and IT, customer service, light journalism, event organization, small business administration, etc.

## Skills

Mastery of Microsoft Office Suite, golf club repair, merchandising, customer service.

## Work Experience

### Maintenance Crew I

**ABC Corporation** - 2013 – 2014

- Responsible for servicing existing units by means of troubleshooting, changing out bad electrical internal components.
- Replaced single phase and three phase motors on the kill floor.
- Maintained and repaired pneumatic systems consisting of saws, drills and power knives.
- Worked with various welding equipment such as tig, mig and arc.
- Materials welded were stainless steel, cast iron and aluminum.
- Duties included but not limited to painting, cleaning, dusting, office cleaning, running sweepers/floor washers, lifting.
- Did many janitorial tasks and other as needed duties.

### Maintenance Crew

**Delta Corporation** - 2009 – 2013

- Santa Fe Permaculture Santa Fe, New Mexico My primary duties were to amend soils, prune trees and shrubs, mulch, weed, plant ornamental plants, .
- Committed to the highest standards in customer service, quality, work and professionalism Assisted in many clean ups and regular maintenance at .
- Performed many tasks to maintain the golf course including mowing, string trimming, cutting down trees, removing branches from the course, smoothing .
- Worked with a team to effectively perform all the tasks assigned every day.
- Full-time summer staff in-between college years.
- Fixed residence halls.
- Hauled furniture.

## Education

HVAC - (Southeast community College - Milford, NE)