

SOPHIA BROWN Maintenance Helper

(123) 456 7899

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🔼 PROFESSIONAL SUMMARY

Enthusiastic Maintenance Helper with 2 years of practical experience in performing maintenance tasks and repairs in diverse settings. Skilled in using hand tools, conducting routine inspections, and adhering to safety protocols. Committed to ensuring operational efficiency and contributing effectively to team objectives.

WORK EXPERIENCE

Maintenance Helper/Technician

Blue Sky Innovations

T Chicago, IL

- 1. Conducts routine maintenance and cleaning of equipment and facilities according to established schedules.
- 2. Monitors and reports on the condition of machinery, identifying areas for improvement and repairs.
- 3. Assists in setup and breakdown of equipment for special events and projects.
- 4. Maintains inventory of cleaning and maintenance supplies, notifying supervisors of shortages.
- 5. Operates and maintains cleaning and maintenance equipment to ensure optimal performance.
- 6. Collaborates with team members to address maintenance issues and enhance operational efficiency.
- 7. Participates in training sessions to stay updated on safety and maintenance protocols.

Maintenance Helper

🛗 Jan / 2023-Jan / 2024

Summit Peak Industries

- Denver, CO
- 1. Assisted mechanics with various repair tasks, ensuring timely completion of projects.
- 2. Performed minor repairs on vehicles and small engines, gaining hands-on experience.
- 3. Learned to diagnose and troubleshoot engine issues, improving problem-solving skills.
- 4. Supported the repair of trailers and metal structures, enhancing welding capabilities.
- 5. Gained proficiency in servicing a wide range of engine types.

EDUCATION

Associate of Applied Science in Industrial Maintenance

☐ Jan / Jan / 2022 - 2023

Tech Valley Community College

Thicago, IL

Focused on mechanical maintenance, electrical systems, and industrial safety practices.

SKILLS

Safety procedures



Troubleshooting skills



Carpentry basics

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🎜 Dancing 💮 🗞 Cycling

STRENGTHS





ACHIEVEMENTS

Reduced equipment downtime by 15% through timely maintenance and repairs.

Successfully completed 30+ preventive maintenance tasks within deadlines.