

EMMA JOHNSON

Maintenance Helper

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PROFESSIONAL SUMMARY

Hardworking Maintenance Helper with 2 years of experience in performing essential repairs and maintenance tasks. Proficient in equipment troubleshooting, preventive maintenance, and ensuring adherence to safety protocols. Eager to apply practical skills and support a collaborative team environment focused on maintaining operational efficiency.

WORK EXPERIENCE

Maintenance Helper/Porter

Maple Leaf Consulting

📅 Jan / 2024-Ongoing

📍 Toronto, ON

1. Operated machinery and assisted in the production process to ensure smooth operations.
2. Conducted thorough inspections of equipment to ensure compliance with quality and safety standards.
3. Monitored equipment performance, identifying and reporting malfunctions to operators.
4. Lifted raw materials and finished products, ensuring proper handling and storage.
5. Counted and verified completed products against orders for accuracy.
6. Loaded and unloaded items safely from machines and conveyors.
7. Supported production staff by performing various tasks, including cleaning and organizing workspaces.

Maintenance Helper

Cactus Creek Solutions

📅 Jan / 2023-Jan / 2024

📍 Phoenix, AZ

1. Assisted in the maintenance of Vol Hall, ensuring all facilities were functional and safe.
2. Performed routine A/C maintenance including cleaning coils and changing filters.
3. Replaced fan motors and conducted electrical repairs to maintain equipment efficiency.
4. Completed various repairs such as changing light bulbs and unclogging toilets.
5. Installed appliances and assisted in fixing doors and locks to enhance facility security.
6. Conducted minor repairs on refrigerators, ensuring all appliances were operational.
7. Replaced bed slats to maintain quality and comfort in residential facilities.

EDUCATION

Associate of Applied Science in Maintenance Technology

Tech Community College

📅 Jan / 2022-Jan / 2023

📍 Chicago, IL

Focused on practical skills in equipment maintenance and repair.

SKILLS

Machinery Operation

Equipment Operation

Preventive Maintenance

Equipment repair

ACHIEVEMENTS

- ★ Reduced equipment downtime by 15% through timely preventive maintenance.
- ★ Successfully completed over 100 maintenance tasks, enhancing operational efficiency.
- ★ Improved safety compliance score by 20% through diligent inspections and repairs.