

# Robert Smith

## Utility/Maintenance Worker

### **CONTACT DETAILS**

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### **PERSONAL STATEMENT**

28+ years of extensive experience as a Maintenance Worker. I am hoping to be able to continue learning and expanding myself into other industries where my experiences can be utilized and improved upon. I am looking for a challenging position with a growth-oriented company offering the opportunity for advancement and professional development.

### **WORK EXPERIENCE**

#### ***Utility/Maintenance Worker***

**ABC Corporation - April 2014 - Present**

##### *Responsibilities:*

- Responding to all guest repair requests and resolved any maintenance issues they may had had.
- Performing preventative maintenance in guest rooms and facilities such as replacing filters and painting.
- Using radios, phones and internet to communicate with vendors and management, maintained parts inventory and placed orders for parts and supplies as needed.
- Performing basic electrical and plumbing work such as painting, minor drywall, wood trim repairs, plunged and unclog drains.
- Testing, troubleshoot and performing basic repairs on all types of equipment, plumbing electrical components including lamps, cosmetic items, extension cords, vacuum cleaners, internet devices, replace electrical switches and outlets, and other guest room items.
- Monitoring heating /cooling systems to ensure proper operation and perform required repairs.
- Assisting with installing and maintaining electrical and power systems during the remodeling project.

#### ***Mapping Products Supervisor***

**ABC Corporation - March 1991 - March 2014**

##### *Responsibilities:*

- Processed all film, both color and black and white from 35 mm to 9-inch films.
- Produced mapping products including color, color infrared and black and white contacts and seropositive.
- Took inventory and ordered all products for both mapping and custom lab including films and printing supplies.
- I was back up to office staff for customer service at the front counter and phones.
- Coordinated and participated in extensive product training for representatives and customers which grew to over 100 participants annually.
- Developed creative marketing campaigns to drive market share in new and emerging segments.
- Developed compelling marketing communications that effectively conveyed the value message of the product or product line.

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### **SKILLS**

Basic Computer, Photography, Irrigation System Maintenance, Grounds Keeping, Construction, Equipment Operations, and Maintenance, Irrigation System Design and Installation, Building Maintenance, Computer Literate, Low and High Voltage Wiring and Controls.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

## **Education**

Bachelor Of Science in Geography - (Oregon State University - Corvallis, OR) Fisheries Technology - (Mt. Hood Community College) High School Diploma - (Clinton High School - Clinton, NC)