Manager in Charge

ROBERT SMITH

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Objective

Manager in Charge with Chrysler Dealership, I am extremely interested in your position as a sales representative. I will be an asset to your team. I work extremely well with all types of people and have a general love for them. I also have over fifteen years of customer service experience. I look forward to hearing from you, Eve Malloy.

Skills

Retail Management, Microsoft Office. Forklift.

Work Experience

Manager in Charge

ABC Corporation - March 2014 – January 2016

- Provided leadership to every department.
- Ensured all Federal, State and Company standards for food safety, freshness, refrigeration and sanitation are met.
- Maintained facility, equipment and safety.
- Identified and take action to reduce shrink.
- Communicated new initiatives and ensure execution.
- Received deliveries and salvage return.
- Focused on making sure team provides outstanding customer service.

Manager in Charge

Delta Corporation - 2010 – 2014

- Responsible for daily opening of restaurant, preparing dining room, preparing register, greeting and engaging guests, communicating with kitchen, .
- Provide feedback to other servers and general manager.
- Master sandwich in 30 seconds or less maintaining a steady pace fast environment I also slice and prepared produce and meat to specific wieghts , .
- Opened store Worked register Delegated duties to team members.
- Customer Service; Handled Lotto, Lottery, Western Union, Gift Certificates, Money Orders, Refunds, Pay Outs.
- Checker; Check out Customers, Handle Cash, Checks, Credit Cards, Coupons, Gift Certificates, Help Bag and Carry Out Groceries.
- Manager In Charge (Store Lock and Key Position); Managed Employees and Store, Voids, Handled Customer Complaints, Work Truck & Overstock, Work .

Education

Associate In Applied Science