

# ROBERT SMITH

## Associate Manufacturing Production Supervisor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

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### SUMMARY

Business professional who is very positive, high spirited, pays attention to detail, goal oriented and hard working. Seeking new challenges with an ambitious company focused on growth and expertise in their specific field. wish to apply my diverse work experiences with a team of people who have a common purpose and aspiration to work together and meet and exceed the team/group/company goals.

### CORE COMPETENCIES

Production Supervisor, Logistics - Incoming/outgoing Freight.

### PROFESSIONAL EXPERIENCE

#### Associate Manufacturing Production Supervisor

**AAIPHARMA SERVICES - August 2011 – 2020**

#### Key Deliverables:

- Projected Coordinator Current clinical and commercial projects in a pharmaceutical manufacturing environment to ensure internal and external needs are met in a manner that provides customer satisfaction through effective use of resources and materials.
- Monitored department activities and overcoming of obstacles to ensure progress of various internal and external department deliverables for raw material orders; analytical testing; equipment and change part orders and delivery.
- Managed multiple projects, tasks and timelines to meet client and company objectives.
- Worked with project management and business development to build timelines and establish resource requirements for new contract submissions Preparation of product specifications and batch records; and final release of product for delivery to the client.
- Participated in client calls and on site meetings to ensure seamless process flow from component acquisition to final product completion.
- Manufactured Supervisor Oversee the Visual Inspection Department with a focus on resource management, continuous improvement, database establishment, program development, and client/regulatory audits.
- Managed the daily activities of the visual inspection of parenteral products at the Charleston facility to ensure consistency with policies and procedures as well as relevant FDA, ISO, and OSHA guidelines Perform batch record reviews to ensure manufacturing processes are compliant and complete.

#### Manufacturing Production Supervisor

**Delta Corporation - 2010 – 2011**

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### Key Deliverables:

- Managed production activities for 80+ employees, including production and maintenance personnel to ensure the manufacturing of high quality products .
- Trained in ISO 9000 - Team Player - Team motivated and coaching.
- Managed a team of 35 Mechanical and Electronic Technicians responsible for a wide variety of card production systems, including low cost desktop .
- Responsible for hiring, training, and professional development and growth of mul-level mechanical and electronic technicians, from entry level to .
- Key Parcipant/contributor to the design and implementation of a custom Production Support System developed for Manufacturing.
- Execute the production schedule, planning capacity for on-me deliveries, while maintaining high quality levels, within budget requirements.
- Supervised, trained, and evaluated the performance of 35 operators in all aspects of manufacturing.

### EDUCATION

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Associate of Science - (Harrisburg Area Community College - Lancaster, PA)

