Robert Smith

Mary Kay Consultant

CONTACT DETAILS

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PERSONAL STATEMENT

To obtain part time employment in a business that values customer satisfaction, involving responsibility and working with others as a team member to achieve advancements and growth for the company, Knowledged of coding and DRG assignment process preferred.

WORK EXPERIENCE

Mary Kay Consultant

Mary Kay Inc - August 2015 – 2022

Responsibilities:

- Gained valuable hands on people skills and time management skills.
- Expanded sales to a comfortable customer level with a continuance of re-orders.
- Organized my own business.
- Self-employed selling Mary Kay products and hosting parties.
- Provided service by offering quality products to consumers, I also reach out to the hearts and spirits of women, enabling personal growth and .
- Managed electronic billing system for inventory, customer orders, and billing reports.
- Trained women to care for their skin and how to wear makeup.

Mary Kay Consultant

Delta Corporation - 2013 – 2015

Responsibilities:

- All office duties, including scheduling and holding appointments.
- Marketing the business opportunity and managing all accounting needs of .
- Sales consultant Worked with various groups within the Midwest region Handled all sales quotas needed for major events Prepared all month end .
- Independent Beauty.
- Consultant Manage inventory Handle customers requests and obstacles and/or complaints.
- Home parties, sales, product tracking.
- Conducted regularly meetings with my Mary Kay unit team to improve communication skills and team motivation.

Education

MS

SKILLS

Basic computer Skills,
Typing score of 53 WPM.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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