Materials Specialist II

ROBERT SMITH

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Objective

Gained experience in pipe fitting, boiler making, and welding at many refineries and facilities. Certified as an equipment operator from small unit to 15 ton among various equipment.

Skills

Inventory Management, Procurement And Planning Analysis.

Work Experience

Materials Specialist II

ABC Corporation - April 2006 – April 2008

- Managed central warehouse inventory; pharmaceutical and medical supply.
- Routinely conducted staff meetings as part of the Supply Chain Management team.
- Successfully implemented an automatic ordering system that flagged products to order based on inventory min/max levels.
- Successfully implemented and monitored an automatic SQL disbursement program, processing patient orders from all facilities and relieving inventory from the corresponding store warehouse.
- Conducted a daily cycle count, as well as a quarterly review of inventory for all warehouse items; quarterly review included all 9 Intermountain HomeCare facilities in the state of Utah.
- Researched and processed all needed corrections.
- Received certification in TPS (Toyota Production System) lean manufacturing.

Materials Specialist

ABC Corporation - 2004 – 2006

- I am responsible for pulling various parts to complete air conditioning kits for aircraft manufacturers such as beechcraft, Cessna,bombardier and Airbus.
- Work with production and assembly to ensure materials are being completed in time for required ship date.
- Also issue requisition for purchase of consumable parts as min levels are reached.
- Perform cycle counts and shelf life reports as needed.
- Currently in process of learning to inspect aircraft parts via AS9100 quaility assurance program.
- Learing how to use there inspection program means paying attention to details.
- Skills Used Use of forklift and pallet jack as needed..

Education

Master's in Business Administration - (Western Governors University - Salt Lake City, UT)

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