

Robert Smith

Fourth & Fifth Grade Mathematics Teacher

CONTACT DETAILS

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www.qwikresume.com

PERSONAL STATEMENT

Professional with experience in Secondary Education, Financial Services, and Textile Management. Highly competitive and statistically driven operations manager with demonstrated success of being a team-builder, a problem solver, and strategic leader with reliable decision-making skills with global corporations WestPoint Stevens, Inc. and Springs Industries, Inc. as well as the Federal Reserve Bank of Richmond at Baltimore and Charlotte.

WORK EXPERIENCE

Fourth & Fifth Grade Mathematics Teacher **ABC Corporation - January 2008 - February 2016**

Responsibilities:

- Planned and taught lessons using educational materials for Advanced and General Geometry, and Algebra A and Algebra B classes.
- Used Research Based Instructional Strategies when teaching classes.
- Conducted daily activities such as taking attendance, managing student behavior, and grading papers.
- Attended IEP meetings for students and gave input concerning mathematical abilities of students.
- Created the progress monitoring charts in Google Docs for the district that was used at the secondary levels.
- Authored a training manual for the use of the Google Docs progress monitoring charts that I created.
- Provided Google Docs training for all teachers concerning progress monitoring for professional development credit.

Mathematics Teacher **ABC Corporation - 2005 - 2008**

Responsibilities:

- I lectured to classes of 30 students ages 18 to 50.
- Created and graded assignments and assessments.
- Worked with a team of faculty to teach a unified curriculum.
- I digitized my lecture notes so students could have continued access to them.
- Discovered students chose me over other teachers for my in depth explanations and humor.
- Offered students a variety of ways to participate because I know students have different learning styles and I wanted to evaluate their abilities in math not confounded by their oral or written skills.
- Skills Used High level of organization and planning, attention to detail, team work, ability to be self motivated, computing skills (Microsoft Office, Open Office, basic website management).

SKILLS

Microsoft Office,
Organize, Classroom
Management, Creating a
Positive Learning
Environment, Critical
Thinking, Enthusiastic,
Flexibility and Patience.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)

Education

Education Specialist in Instructinal Leadership and Administration -
(Troy University - Phenix City, AL)