

# Robert Smith

## McDonalds Shift Manager

### **CONTACT DETAILS**

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### **PERSONAL STATEMENT**

McDonalds Shift Manager is Receiving general specifications from upper management and reports progress on assigned projects. Planning, assigning, and inspecting the maintenance, repair, construction, renovation, and/or operations work. Working effectively with crew leaders to accommodate special needs, or concerns requiring participation of other group members; working with other departments as necessary to reach common goal for facility development/repairs.

### **SKILLS**

Repair Assistant,  
Development Assistant.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **WORK EXPERIENCE**

#### ***McDonalds Shift Manager*** **ABC Corporation - 2013 - 2013**

##### *Responsibilities:*

- Cleaned the restaurant thoroughly every day by clearing tables, returning trays to the kitchen, sweeping and mopping the floor, washing and sterilizing cooking items, and maintaining the restrooms.
- Handled guests&rsquo; concerns and complaints professionally and calmly to resolve problems according to restaurant policy.
- Used specific kitchen machinery such as ice cream dispensers, blenders, and espresso machines to create customized hot and cold beverages.
- Extended a warm welcome and direct customers, if necessary, to a seat or a standing area where they can place an order.
- Worked together with the kitchen team to prepare foods while following cooking instructions, safety procedures, and sanitary requirements.
- Previous experienced working in food service is preferred.
- Displayed impeccable time management and organizational skills.

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

#### ***McDonalds Shift Manager*** **Delta Corporation - 2010 - 2013**

##### *Responsibilities:*

- Counting drawers, making sure everybodys doing their duties, making sure if the store was running efficiently.
- Make sure shift runs properly.
- managing crew placing them where they need to be and making sure they were proving great service, handling money and making bank orders, making sure.
- Run shift Take orders Handle all cash Make sure crew doing there job Accomplishments Servsafe certified.
- Maintain store Make customers orders Handle cash Greet customers Skills Used Handling cash Treat each customer with respect Maintain product Night .
- Prepared food.
- Ensure that everything is under control during shifts.

## Education

GED