



ALEXANDER SCOTT

Senior Mechanical Planner

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📍 Los Angeles

🌐 www.qwikresume.com

SKILLS

Field Service Coordination



Maintenance Scheduling



Risk Assessment



Engineering Principles



Supply Chain Management



Data Reporting



INTERESTS

📖 Birdwatching 🏠 Traveling

🏆 Sports Coaching 🧶 Knitting

STRENGTHS

🔗 Pragmatism 🍃 Sensitivity

💖 Sincerity 📌 Stability

LANGUAGES



English



Arabic



Polish

ACHIEVEMENTS

★ Reduced maintenance costs by 15% through efficient planning and execution of preventive maintenance strategies.

★ Increased equipment uptime by 20% by implementing a comprehensive maintenance scheduling system.

PROFESSIONAL SUMMARY

Experienced Senior Mechanical Planner with over 7 years in developing and executing maintenance strategies to optimize machine performance. Proficient in resource management and compliance with safety standards, while driving operational efficiency. Committed to fostering collaborative relationships and continuous improvement to achieve project success.

WORK EXPERIENCE

Senior Mechanical Planner

📅 Feb / 2021-Ongoing

📍 Toronto, ON

Maple Leaf Consulting

1. Calculated man-hours and materials required for various work orders, optimizing resource use.
2. Managed purchasing of parts and materials, ensuring timely availability for maintenance tasks.
3. Assigned and tracked internal part numbers to streamline inventory management.
4. Created and updated preventive maintenance schedules to enhance equipment reliability.
5. Collaborated with maintenance teams to assist in the efficient scheduling of work tasks.
6. Led planning efforts for steam generator replacement projects, ensuring adherence to timelines and budgets.
7. Coordinated procurement of materials for storeroom and facility needs, improving inventory efficiency.

Mechanical Planner

📅 Feb / 2018-Feb / 2021

📍 Chicago, IL

Lakeside Apparel Co

1. Developed detailed plans for man-hours and materials for multiple work orders, enhancing workflow.
2. Oversaw parts purchasing processes, ensuring compliance with project specifications.
3. Assigned internal part numbers, facilitating efficient tracking and management.
4. Created preventive maintenance schedules to proactively address equipment needs.
5. Assisted in scheduling maintenance tasks, optimizing technician utilization.
6. Managed all preventive and emergency maintenance needs for 14 technicians in a manufacturing facility.

EDUCATION

Bachelor of Science in Mechanical Engineering

📅 Feb / 2015 - Feb / 2018

📍 Denver, CO

University of Engineering

Focused on mechanical systems design and maintenance strategies.