

# ROBERT SMITH

## Medic/Analyst

[info@qwikresume.com](mailto:info@qwikresume.com) | <https://Qwikresume.com>

The customer-focused, dependable individual seeking an hourly position. Pleasing personality, welcoming attitude, excellent customer service manners and the ability to work in a fast-paced environment.

### **JUNE 2009 - MARCH 2014**

#### **MEDIC/ANALYST - ABC CORPORATION**

- Supervisor for a three-man medical team and senior liaison to the medical doctor consisted of over aviation military personnel.
- Performed medical tasks that ranged from taking vital signs and administering prescribed medication.
- Updating and maintaining medical records while protecting private guidelines of the privacy act.
- Selected above peers as lead trauma medical personnel on skills and abilities, as well as the ability to manage risk in an unsafe environment.
- Performed successfully in an austere deployed setting providing emergency medical care and protection to patients in an air ambulance.
- Flawlessly stocked and maintained a stand-alone pharmacy consisting of over the counter medications to with no losses.
- Inventoried, stocked and maintained emergency medical equipment sets worth damages or loss.

### **2008 - 2009**

#### **MEDIC/ANALYST - ABC CORPORATION**

- Patient Care responsibilities in ICU, Family Health, Womens Clinic, Labor and Delivery and ER Assessment of patients and documentation of patient history Measuring vital signs, blood glucose levels, as well as fluid input and output levels Followed infection.
- Deliver messages, documents and specimens Answer phones and direct visitors Explain medical instructions to patients and family members.
- Perform clerical duties such as processing documents and scheduling appointments AEROBICS INTRUCTOR Plan routines, choose appropriate music, and choose different movements for each set of muscles, depending on participants capabilities and limitations.
- Observe participants and inform them of corrective measures necessary for skill improvement.
- TACO BELL- TEAM MEMBER Monitor use of government food commodities to ensure that proper procedures are followed.
- Wash pots, pans, dishes, utensils, and other cooking equipment.
- Clean and inspect galley equipment, kitchen appliances, and work areas to

ensure cleanliness and functional operation..

## **EDUCATION**

Diploma

## **SKILLS**

PADI Certified Open Water SCUBA Diver, Trained in Public Safety Dive Squad Operations,MT.