



# MASON WILSON

Messenger

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## PROFESSIONAL SUMMARY

With 7 years of hands-on experience as a Messenger, I excel in the prompt and secure transportation of packages and documents. My exceptional knowledge of urban navigation and commitment to detail ensures timely deliveries while fostering strong client relationships. I aim to leverage my skills to enhance delivery efficiency and support organizational success.

## WORK EXPERIENCE

### Messenger II

Pineapple Enterprises

📅 Jan / 2021-Ongoing

📍 Santa Monica, CA

1. Collected, sealed, and stamped outgoing mail, ensuring accurate documentation and compliance with regulations.
2. Performed administrative duties including filing, data entry, and managing delivery schedules to enhance operational efficiency.
3. Utilized advanced tracking software to monitor delivery statuses, ensuring timely updates for clients.
4. Maintained a high level of customer service, addressing inquiries and resolving issues promptly.
5. Employed problem-solving skills to address delivery challenges.
6. Maintained a positive attitude while handling high-pressure situations.
7. Managed sensitive documents with utmost confidentiality and care, preserving client trust.

### Messenger

Lakeside Apparel Co

📅 Jan / 2018-Jan / 2021

📍 Chicago, IL

1. Executed timely deliveries to various departments across multiple organizations, ensuring operational continuity.
2. Delivered packages to high-end retail stores, law firms, and medical facilities throughout New York City with precision.
3. Utilized Datatrack software to efficiently manage customer deliveries and maintain accurate logs.
4. Adapted to using mobile technology for real-time signature capture, enhancing delivery efficiency.

## EDUCATION

### Associate of Arts in Logistics

City College

📅 Jan / 2015-Jan / 2018

📍 Santa Monica, CA

Focused on supply chain management and transportation logistics.

## SKILLS

Safety Awareness



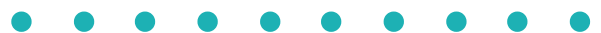
Vehicle Maintenance



Package Tracking



Delivery Coordination



Navigation Skills



## INTERESTS

🎨 Art

🤝 Volunteering

🌲 Hiking

🧘 Yoga

## STRENGTHS

🔍 Criticality

☰ Detail-oriented

🤝 Diplomacy

😊 Enthusiasm

## LANGUAGES



English



Dutch



Swahili

## ACHIEVEMENTS

★ Maintained a 98% on-time delivery rate consistently over 7 years.

★ Introduced a tracking system that improved delivery accuracy by 30%.