

Robert Smith

Millwork Department Manager

PERSONAL STATEMENT

Responsible for Verifying alignment of work pieces on machines, using measuring instruments such as, but not limited to rules, gauges, or calipers.

WORK EXPERIENCE

Millwork Department Manager

ABC Corporation - January 2011 - July 2014

Responsibilities:

- Managed a multimillion dollar department.
- Responsible for P and L statements.
- Managed inventory and reorder points.
- Hired, trained, and evaluated personnel.
- Enforced all company policies and procedures.
- Answered all product knowledge questions that arise from subordinates or customers.
- Effectively solved all problems that occur.

Millwork Department Manager

Delta Corporation - 2007 - 2011

Responsibilities:

- Supervise and facilitate day to day operations sales, inventory, scheduling, and guest issue resolution -Lead department to increased sales ranking .
- Oversaw other team members, solved problems presented by guests, and ensured department profitability.
- Store training of new associates.
- Customer sales of in stock and special order products.
- Graphic design of bathroom and kitchens with 20/20 layout computers.
- Designed custom doors and windows.
- Built quotes for new construction bids.

Education

BS

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Computer Skills,
Inventory Control.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)