

Robert Smith

Associate Mixologist

PERSONAL STATEMENT

Retail sales professional versed in product placement and merchandising. Extensive experience in inventory management and shipment processing. Accounts Receivable Clerk who leverages.

WORK EXPERIENCE

Associate Mixologist

ABC Corporation - November 2011 - May 2013

Responsibilities:

- Operated a cash register for cash, check and credit card transactions with 100% accuracy.
- Completed all point of sale opening and closing procedures, including counting the contents of the cash register.
- Handled all customer relations issues in a gracious manner and in accordance with company policies.
- Educated customers about the brand to incite excitement about the companys mission and values.
- Resolved all customer complaints in a professional manner while prioritizing customer satisfaction.
- Fostered a positive work environment by consistently treating all employees and customers with respect and consideration.
- Worked with the management team to implement the proper division of responsibilities.

Mixologist

Moose Lodge 1645 - 2008 - 2011

Responsibilities:

- Upholding excellent customer service while mixing drinks and running the register.
- Am also responsible for assisting with inventory counts, stocking, cleaning, counting various tills, lottery transactions, decorating, answering phones and taking food orders, etc.
- I only needed one day of training before working on my own.
- Am a fast learner.
- Skills Used Previous management skills have helped me in this role.
- Am comfortable with answering customer questions and if I dont know the answer I find the correct source to confide in to ensure the greatest customer service and customer experience.
- Pride myself on having excellent customer service.

Education

High School Diploma in sales - (LaSalle Sr High School - Niagara Falls, NY)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Lightly flair, while mixing cocktails very quickly.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)