

ROBERT SMITH

Motor Coach Driver

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SUMMARY

A highlight of Qualifications Highly motivated and dependable in achieving set goals. Maintain a cooperative attitude with fellow employees, supervisors, customers, and passengers while always promoting company goodwill.

SKILLS

Truck Driver, MS Office, Organizational Skills.

WORK EXPERIENCE

Motor Coach Driver

ABC Corporation - June 2003 – March 2008

- Performed pre-trip inspections of assigned vehicle.
- Transported and tracked us postal package deliveries and shipments.
- Collected bus fares and delivering tickets as needed.
- Established and maintained effective working relationships with drivers and dispatch center.
- Maintained a variety of transportations records, reports, and transportation logs.
- Interpreted, explained, and enforced departmental policies and procedures.
- Worked independently, serving as the key contact for transportation service issues.

Motor Coach Driver

Delta Corporation - 2008 – 2012

- Handle the coach through difficult and harsh roads and ensured the timely arrival of traveling passengers.
- Maintained systematic and timely travel records of the passengers traveling, destinations covered, distance traveled, etc.
- Responsibly loaded and unloaded their packages and baggages in and out of the luggage compartment.
- Assisted the disabled or physically challenged.
- Transported school children senior citizens college.
- Responsible for the safe and professional transportation of my passenger and their belongings to there destinations.
- Operated a Motor Coach Bus over the road for both line runs and private charters for the local bus companies.

SCHOLASTICS

- Bachelor of Science In Driving