

# ROBERT SMITH

## Motor Vehicle Operator II

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Several years experience in Logistics and property management, including inventory, asset tracking, and purchasing capital and non-capital equipment.

### OCTOBER 2008 - 2020

#### MOTOR VEHICLE OPERATOR II - D.O.D

- Operated passenger and cargo carrying wheeled vehicles to include M-Series tactical vehicles.
- Inspected vehicles in term of fuel, and other safety measure for the trip.
- Responsible for all aspects of vehicle safety Track daily vehicle usage VIP transport Accomplishments Promotion Contracting Officers Training .
- Coordinated on a monthly basis with the up keep and maintain the records for all 42 vehicles, which include forklifts, pickups, vans, hybrids and tractor trailers.
- Oversaw the bases VCO programs for their particular units missions.
- Responsible for all the up keep of my building from a water leak to our bay doors not working properly.
- Verified materials loaded and delivered against invoices, bills of lading, and obtain delivery signature of receiving official.

### 2004 - 2008

#### MOTOR VEHICLE OPERATOR - DELTA CORPORATION

- Also issue all keys to the building.
- Am also the alternate Building Manager for our Fuel Station.
- Would communicate with the customer who puts in the work request, find out exactly what they need and then perform the work to theyre satisfaction.
- Major duties include but are not limited to, operating pickup trucks, 10, 12, and 15-yard commercial dump trucks with GVWR up to 32,000 lbs.
- Would haul sand, gravel, rock and other materials.
- A Cat D300 30 ton articulated dump truck, a 4000 gallon water truck, a 2000 gallon pump truck, and a Vaccon vacuum truck as well as a King Vac for various types of jobs.
- I was a driver /courier operated sedans , 15 pax vans, 44 and 45 pax buses, and operated 6 wheel straight trucks.

## EDUCATION

Certificate in Credits - (Western Wyoming Community College Rocksprings)

## **SKILLS**

Operations, Microsoft Office, Microsoft Word, Microsoft Excel, Accounting, Risk Management, Customer Service.