

ROBERT SMITH

National Program Manager

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SUMMARY

Associating are held accountable for successful job performance. Performance standards may be documented separately and may include functions, objectives, duties, or tasks not specifically listed herein.

CORE COMPETENCIES

Mobility RAN, Mobility Transport, Mobility CORE, Project Management, Program Management.

PROFESSIONAL EXPERIENCE

National Program Manager

ABC Corporation - August 2010 – December 2015

Key Deliverables:

- Managed all tactical and operational aspects of program, coordinated reports, analytics, and quarterly business reviews to monitor key performance indicators respective to established service level agreements.
- Managed delivery, onboarding, and compliance of 440 Volt candidates since Iron Mountain Inc.
- Program inception, maintaining a 33% submittal to hire conversion.
- Increased Client Spend by 24.9% over Q1Q3 2015 through implementation of business plan and national recruiting strategy.
- Improved and streamlined onboarding and operational processes leading to 73% decrease in accounting tickets and 25% decrease in delayed field employee wage dispersals.
- Developed remote onboarding procedures to contract remote consultants and independent contractors.
- Successfully closed exclusive supplier rights for Iron Mountain Oakland, South San Francisco, and St.

National Program Manager

Delta Corporation - 2009 – 2010

Key Deliverables:

- IT/telecommunications software modelling and simulation company that predominantly worked in government and R&D markets.
- Expanded company into a new international market (Canada).
- Strategized and successfully implemented an extensive business plan that created partnerships with large multinational conglomerates, key research .
- Completed an Executive MBA during this period.
- Oversaw operations in six cities for Burton Snowboards youth development program, providing opportunities for underserved youth through snowboarding .
- Consulted with resellers and marketing group to create high-impact marketing programs.
- Expanded inside sales operations throughout US channel.

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EDUCATION

- Bachelors Of Science