

ROBERT SMITH

Night Club Manager

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Professional with 10 years of demonstrated success in program and business development. Particular expertise in delivering a high level of customer service and conveying complex technical information succinctly.

CORE COMPETENCIES

Organization, Inventory Management, Coordinating, Planning, Managing, Strong Leadership, Team Player.

PROFESSIONAL EXPERIENCE

Night Club Manager

ABC Corporation - February 2007 – August 2007

Key Deliverables:

- Responsible for opening and closing the facility.
- Also did the scheduling, payroll, and depositing funds.
- Ran the student night club, where handled scheduling, planning, payroll, and maintaining order during hours of operation.
- Responsible for employees scheduling, entertainment schedules, payroll, employee relations, inventory control, purchasing on call for call in-s.
- Increased profits by establishing drink specials and other public relations.
- Managed 34 employees Ordering, bartender payroll.
- Oversee the business operations.

Night Club Manager

Delta Corporation - 2003 – 2007

Key Deliverables:

- Responsible for opening and closing the facility.
- Also did the scheduling, payroll, and depositing funds.
- Ran the student night club, where handled scheduling, planning, payroll, and maintaining order during hours of operation.
- Responsible for employees scheduling, entertainment schedules, payroll, employee relations, inventory control, purchasing on call for call in-s.
- Increased profits by establishing drink specials and other public relations.
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EDUCATION

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Masters Of Science In Non-profit Leadership - January 2014(Cabrini College - Radnor, PA)

