

Robert Smith

Night Stocker/Warehouse

PERSONAL STATEMENT

Ambitious and very hard working. Anything I do in life I strive to succeed, to not only become good, but to surpass any obstacle to become great. I work very well with my hands. I'm quick on my feet when it comes to new tasks.

WORK EXPERIENCE

Night Stocker/Warehouse

ABC Corporation - February 2013 - December 2014

Responsibilities:

- Dealt with incoming stock deliveries during the night by assisting in unloading trucks.
- Transported freight to the sales floor after sorting and ensuring that sufficient quantity has been delivered.
- Ensured that any excess materials are placed in storage rooms.
- Handled stock inventory and make sure that it is accurate by rechecking it.
- Ensured that items are marked properly before they are sent to the sales floors.
- Placed price tags on items and ensure that barcodes are correctly placed.
- Stocked shelves with items by making sure that items are brought forward.

Night Stocker

ABC Corporation - 2012 - 2013

Responsibilities:

- Assisting customers during store hours in the Lawn and Garden department, locating any particular item that they may have been looking for such as lawn mowers, grills, gardening materials, etc.
- After store hours we would help unload the truck and put away items in our assigned location.
- Use of the ladder was required to pay away excess materials and items in the Lawn and Garden department Accomplishments Being able to show communication and interacting skills with customers each night.
- Capable of getting the job done in a timely fashion, working with my fellow co-workers and able to work independently without supervision.
- Asking questions about product if I didn't know it already.
- Skills Used Communication, eye contact, greeting each customer even if they didn't need any assistance.
- Making sure my department was well kept, arranging any items that may be in the wrong area or out of order, enhancing communication by talking with the customer to see exactly what they may be looking for and what they may be using it for..

CONTACT DETAILS

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SKILLS

Microsoft office,
Windows xp, 7,8,9,10,
Public Speaking, Sales,
Data Entry.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

Education