

ROBERT SMITH

Nutrition Services Supervisor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Nutrition Services Supervisor professional seeking to utilize my skills in a diverse work setting. Skilled in training staff and establishing rapport with customers. Self-motivated with exceptional communication and computer capabilities.

CORE COMPETENCIES

Google Chrome, Microsoft, Ten Key By Touch, Customer Service, Cooking, Cooking, Management, Marketing Communications, Sales Support, Sales Support.

PROFESSIONAL EXPERIENCE

Nutrition Services Supervisor

ABC Corporation - August 1990 – October 1992

Key Deliverables:

- Completed management hiring, training and scheduling of department secretary, relief supervisors, chefs and cafeteria, catering, espresso bar, dish room personnel.
- Maintained job descriptions, conducted regular group and one-on-one meetings.
- Handled ordering, par systems and inventory of food and beverages.
- Implemented prices and procedures for effective cost control.
- Catered/Special events planning and coordination.
- Communicated between administration, medical, support staff and public relations department.
- Conducted regular Safety/Sanitation in-services.

Nutrition Services Supervisor

Delta Corporation - 1987 – 1990

Key Deliverables:

- Collaborates extensively with interdisciplinary care team to meet the nutritional needs of each patient.
- Supervise patient tray line to ensure that our patients are getting the best quality meals, while also ensuring that the patients are getting meals .
- Took necessary steps to meet customer needs and effectively resolve food or service issues.
- Supervised and trained kitchen staff.
- Meal rounds/meet and greet new admissions.
- Managed and served in cafeteria.
- Implemented CBORD in both patient services and retail operation to manage production forecasting Work with staff to develop and manage ideas through .

EDUCATION

2259 Oak Street, Old Forge, New York, 13420

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- BS In Accounting