

ROBERT SMITH

Nutrition Services Supervisor

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To find a job working with people who have a passion for food and the people they serve. Working within guidelines for food safety and patient satisfaction.

EXPERIENCE

Nutrition Services Supervisor

ABC Corporation - 2014 - 2014

- Managed the retail staff comprised of over thirty individuals.
- Cultivated a nutritious and flavorful weekly menu Multiplied availability of to-go product provisions and its variety by a factor of five Initiated and led monthly health seminars for clients and their families.
- Developed and implemented a labeling and organizational system that led to a 20% decrease in provisions wasted.
- Developed lesson plans guiding students to a clearer comprehension of Humanities.
- Conducted lectures, review seminars and course organization workshops.
- Designed and implemented a study skills application course.
- Led 2,200 hours of programming and over 200 students served.

Nutrition Services Supervisor

Delta Corporation - 2013 - 2014

- Managed professional/clerical staff of 12 employees; voted Manager of the Year Ensured compliance with federal and state regulations Responsible for .
- Manage a staff of up to 20 employees in a room service and cafeteria environment Account for all aspects of financial recordkeeping Perform quality .
- All duties involved in the management of a large dietary department Accomplishments Making a difference in the lives of the patients Skills Used The .
- for Meals on Wheels Program Proficient with government forms for grocery programs, and food stamp forms Supervise all aspects of the Meals on Wheels .
- Oversee daily operations of the cafeteria staff and patient tray line.
- Ensured daily operations run in a smooth and efficient manner while maintaining quality.
- Supervise, hire, fire, and train employees Complete all special diet menus Performed quality assurance procedures.

EDUCATION

- GED

SKILLS

Microsoft Office, Customer Service, Hospitality, Management, Word, Excel, Training Development, Scheduling, Powerpoint.