

# Robert Smith

## *Nutrition Services Supervisor*

### PERSONAL STATEMENT

To obtain a Nutrition Services Supervisor position where my skills learned in the hospitality industry can be used in a professional environment.  
Currently Serv. Safe Certified.

### WORK EXPERIENCE

#### ***Nutrition Services Supervisor***

**ABC Corporation - January 2015 - 2020**

##### *Responsibilities:*

- Worked in the patient kitchen and retail kitchen.
- Worked in the diet office one day per week modifying menus per doctors orders, patient allergies, preferences and dislikes.
- Started the mentor program for the department as a means to retain employees.
- Implemented a monthly waste study to minimize waste in the department.
- Worked ability to coordinate multiple tasks under tight time limits.
- Monitored food preparation methods, portion sizes, and garnishing and presentation of food to ensure that food is prepared and presented in an acceptable manner.
- Kept records required by government agencies regarding sanitation, and food subsidies when appropriate.

#### ***Nutrition Services Supervisor***

**Delta Corporation - 2014 - 2015**

##### *Responsibilities:*

- Oversee the Kitchen in an 100 bed Nursing facility.
- Did all scheduling, inventories, ordered all food, paper goods, and chemicals for the Nutrition department maintaining the prescribed budget amounts.
- Attended care, plan meetings, did wound care assessments, charted on every patient, did nutrient analysis for each patient and adjusted nutrients as I worked in tandem with the dietician during our monthly meetings.
- Clarified orders with doctors as needed.
- Held monthly in-services.
- Overall responsibility for Nutrition Services in Farmington Schools Supervise, direct and teach 75 staff members Fiscally responsible for multi-.
- Over see the production of meals for 250 residents.

### Education

MS

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Supervising Skills,  
Implementational Skills.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)