

ROBERT SMITH

Ocean Export Specialist

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SUMMARY

Seeking an Ocean Export Specialist position with an outstanding career opportunity that will offer a rewarding work environment along with a winning team that will fully utilize management skills.

SKILLS

Microsoft Office, Multitasking.

WORK EXPERIENCE

Ocean Export Specialist

ABC Corporation - July 2006 – 2021

- Processed less-than-container and full-container ocean export shipments from USA vendors to overseas customers worldwide.
- Arranged inland transportation, book shipments with ocean carriers and consolidators, process US export customs, and scan or courier documentation to overseas customers.
- Provided needed tracking and tracing as needed.
- Created export shipping rates when requested by customers.
- Created invoices and pay suppliers for each shipment.
- Coordinated new US vendor shipments with overseas units for order fulfillment.
- Created shipping rates and invoices for shipments.

Ocean Export Specialist

Delta Corporation - 2003 – 2006

- Handled all areas of Ocean Exports.
- Was able to secure Floridas Natural Orange Juice shipments to various worldwide destinations by offering dedicated service and competitive pricing.
- Responsible for business development.
- Prepared all necessary documentation for international shipping.
- Scheduled shipments of merchandise with the Port.
- Worked closely with the customers and scheduled pick ups and deliveries of all merchandise from their facilities.
- Resolved any necessary issues with Customs.

SCHOLASTICS

- Bachelor Of Arts