

# ROBERT SMITH

## Ocean Export Specialist

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Providing rates, pricing, and routings to agents, overseas offices and customers Negotiate rates with a trucker, warehouse as well as with steam shipping lines, request to amend contracts and filing of ocean rates, and also Acting as an NVOCC as some of our shipments book under NVOCC contract.

## EXPERIENCE

### Ocean Export Specialist

#### ABC Corporation - 2007 - 2007

- Managed all phases of ocean export transactions within assigned account base including three of the top ten accounts handled by USWWL.
- Handled primarily hazardous shipments (both LTL & TL) Review all required documentation (hazardous declarations, commercial invoices, packing lists, etc.) to verify all are compliant with current haz-mat regulations.
- Obtained and/or generated required documentation for international transport including inland bills of lading, house bills, master bills, certificates of origin, SEDs, sight drafts and legalization of documents (where required).
- Coordinated & scheduled inland drayage of cargo for local and point to point shipments.
- Generated invoices to shippers for all phases of shipment transport.
- Managed assigned account profiles including rate filing, quotations and details of account policies and procedures.
- Cross-trained on various accounts to assist as needed.

### Ocean Export Specialist

#### Delta Corporation - 2003 - 2006

- Book shipments with carriers, make sure cut-off are met from start to finish, and send documentation to customers so product can clear customs in a .
- Coordinate transportation of ocean freight for exportation to various countries File AES (Automated Export Systems) Book cargo with various steamship .
- Control high-volume ocean bookings for Procter & Gamble Manage drayage shipping logistics from shipper to the port of export Proactively track.
- Responsible for the development and overseeing of containerized ocean freight from the US to overseas locations Managed over forty accounts, giving .
- Involved in full cycle of Export related activities; Scheduled and

organized the routing Produced Export documentation - bills of lading,

- Eastman Chemical Team) Creates Bills of Lading for International export shipments of varying commodities Resolves issues with Ocean Carriers .
- Drafted and filed federal export documents for commercial vehicles to comply with U.S Census Bureau and Homeland Security regulations.

## **EDUCATION**

- MS

## **SKILLS**

Customer Service, Computer Skills .